Dealer Portal Instructions



DEALER ACCOUNT NUMBER



The Product Warranty Service Certification process grants the consumer the courtesy of maintaining warranty serviceability in the rare case that a consumer cannot present an actual proof of purchase, or the selling dealer cannot reproduce the actual proof of sale receipt from historical records. The Warranty Service Certification process is not a blanket form to use on all consumer repairs.

Changes:

- The Need for the Originating Claim# has been removed. THE FORM IS TO BE RETURNED TO THE CONSUMER WITH THE REPAIRED UNIT TO SERVE AS THEIR PROOF OF PURCHASE GOING FORWARD.
- The "Original Purchase Date" has been replaced by "Warranty Inception Date" The change now reflects the warranty period from the actual manufacturing date of
 the unit and not an estimated purchase date. In some cases this may shorten the warranty length of the unit. Warranty statements clearly indicate warranty
 service provided with Original Receipt of purchase. Consumers should be offered an opportunity to locate their actual Proof of Purchase.
- The "Warranty Inception Date" is derived from the products MFG Code or Serial Number. (Use the Julian Date Interpretation sheet for assistance)
- The consumer is now required to sign the form certifying the accuracy of the data. This must be completed prior to submitting with the warranty claim submission.

Reminders:

- All lines must be completed for the form to be accepted as valid Proof of Purchase
- · An actual Proof of Purchase is the preferred document
- Consumer is to have the form returned for future warranty service. If an additional form is submitted on other warranty service and identified during audit consumer will lose warranty coverage (PLEASE MAKE SURE CONSUMER RECIEVES THE CERTIFICATION FORM BACK WITH UNIT)
- · Any submissions that are incorrect, forged, or fraudulent will jeopardizes Dealer's future warranty status and or consumer's warranty.
- Effective as of 4/1/2019 all warranty claim submissions using the old Certification form will be denied.

It is recommended that the form be present upon the consumer's initial contact for service and complete at that point.

Download Announcement

- 1. Click Warranty on the Homepage
- 2. Click Warranty Claim



Enter all required information, designated by the *



Example

CUSTOMER INFORMATION

The warranty claim process requires customer information to be provided including first and last name, phone number, and customer's current address.

First Name *	
Last Name *	
Phone Number *	
Email Address	
Address *	Select an Address
	CONTINUE

Enter all required information, designated by the *

CUSTOMER INFORMATION

The warranty claim process requires customer information to be provided including first and last name, phone number, and customer's current address.

First Name *	KENISHA
Last Name *	MIDDLEBROOKS
Phone Number *	440 - 996 - 2000
Email Address	
Address *	7005 COCHRAN RD GLENWILLOW, C
Address 1 *	7005 COCHRAN RD
Address 2	
Country *	 UNITED STATES CANADA
Zip Code *	44139
County / State *	СИУАНОВА-ОН
City *	GLENWILLOW
	CONTINUE

Example



Select one option from above.

arranty Repair	Form			
1	2		4	5
General Info	Quality	Select Parts	Review	Confirmation
QUALITY INFORMA	τιον			
To support our contin following helpful qual	uous improvemer ity information to u	nt initiatives in high pro us.	oduct and service qua	ality please relay the
Warranty Relate	d Service Failu	UITE not this?		
Failure Code(s) *	Select A Servic	ce Failure 🗸		\sim
	Select A Service	ce Failure		\sim
	Select A Service	ce Failure		~
Narrative			$\hat{}$	
Attach Image			Browse	
		CONTINUE		

Select Failure Code; one from the left and one from the right.



Example

arranty F	Repair Form			
1	2	3	4	5
General Inf	Quality	Select Parts	Review	Confirmation
ARTS				
Service parts model submi Not sure of tl	s can be selected from the tted. (Only parts associate parts needed? Refer to	list below for order/replace d with the claim model are the <u>Parts Catalog</u> for curre	ment or cro eligible to nt part info	edit based upon the clair be included on the claim rmation.
		REPORTISSUE		
Model #	Description		Qty	Action
09-5510-0200	NIa Tungston Wire Assy, 12Pk,	Airp		
21089-01	NIa Neg Ion Generator Air12 Sr	vc		
21101-01	Rear Exhaust W/2 Screws		1	Select an Action 🗸
21109-01	Nla Motor And Power Supply Ai	r12b		
21111-01	Wbd High Vltge Pwr Sply & Brd	12B		Select an Action 🗸
21117-01	NIa Collector Cell Handle			
21118-01	Collector Cell Air12			Select an Action 🗸
21119-01	Wbd Ozone Filter Air12b			Select an Action 🗸
21134-01	Rubber Feet Bottom Main Unit			Select an Action 🗸
21137-01	Wbd Right End Panel Assy Ar12	2b		

Enter Qty.of part(s) needed.



Select Credit or Order/Replace.

arranty F	Repair Form		
1	23	4	5
General Inf	Quality Select Pa	rts Review	Confirmation
ARTS			
Service parts model submi Not sure of t	can be selected from the list below for o tted. (Only parts associated with the clain ne parts needed? Refer to the <u>Parts Cata</u>	rder/replacement or cr n model are eligible to <mark>log</mark> for current part info	edit based upon the claim be included on the claim. prmation.
	REPORTIS	SUE	
Model #	Description	Qty	Action
09-5510-0200	NIa Tungston Wire Assy, 12Pk, Airp		
21089-01	NIa Neg Ion Generator Air12 Srvc		
21101-01	Rear Exhaust W/2 Screws		Select an Action 🗸
21109-01	Nla Motor And Power Supply Air12b		
21111-01	Wbd High Vltge Pwr Sply & Brd 12B		Select an Action 🗸
21117-01	NIa Collector Cell Handle		
21118-01	Collector Cell Air12	1	Order / Replace
21119-01	Wbd Ozone Filter Air12b		Select an Action 💌
21134-01	Rubber Feet Bottom Main Unit		Select an Action 🗸
21137-01	Wbd Right End Panel Assy Ar12b		

Example

Select an Address
CONTINUE

Scroll to the bottom to select an address.

SHIPPING ADDRESS		
Shipping Address: *	Select an Address ADDRESS	
PARTS & ACCESSORIES Parts		SUPPORT My Account
Top Service Parts Accessory Purchase Listing		Contact Us Find a Service Center

Select correct address from list.

SHIPPING ADDRESS		
Shipping Address: *	ADDRESS 1	~
	123 STREET RD CITY, STATE 11111	
	CONTINUE	

Verify address is correct and click Continue.

Warranty Repair Form						
1	2		3	4	5	
General Info	Quality	Selec	t Parts	Review	Confirmation	
Item Information Model No: #AIR12B MFG Code/Serial No: 17112	Customer Information KENISHA MIDDLEBROOKS ADDRESS		Billing A	ddress DRESS	Shipping Address ADDRESS	

Items to be Ordered / Replaced

Item Description	Quantity
Collector Cell Air12 (#21118-01)	1

*Items to be Credited

Item Description	Quantity
Warranty Labor (#1A)	1
Administration Credit-Royal (#ADMINCR)	

By "Submitting" I declare that the information in this Claim Form is true and correct to the best of my knowledge. I understand that the Claim Form is subject to audit, verification, and action by TTI Floor Care North America.

SUBMIT CLAIM

Verify the information is correct and click Submit Claim.



Select Print Receipt for a copy of the claim confirmation.

Uploading Proof of Purchase

Saving Proof of Purchase Tips

- Create a "Proof of Purchase" Folder to save all receipts on your desktop or in "Pictures or Photos"
- Save files under "Customer First and Last Name" this will make uploading the proof of purchase to claims easier and ensure the correct proof of purchase is uploaded for the customers claim.
- Saved files(Proof of Purchase) can be deleted 30 days after claim fulfillment, same as unit requirements or at the dealer's discretion.

Select "Browse" to Add Proof of Purchase

Warranty Repair Form						
1		3		5		
General Info	Quality	Select Parts	Review	Confirmation		
ITEM INFORMATION						
The warranty claim proces along with a serial numbe period) verified by the cus provided upon request. If faster processing.)	ss requires a valid r, manufacturing co tomer's purchase r possible, a copy of	Hoover, Royal, Dirt Devi ode, or the date of purch receipt. (A copy of the re the customer's receipt of	il, or Oreck model t ase (within 15 mor ceipt should be ret can be attached to	to be entered oths of warranty tained and the claim for		
Model Number *						
MFG Code or Serial Num *						
Date Purchased *		/				
Receipt Upload *			Browse			
	Upload an image of yo	ur receipt (JPEG, GIF, PNG, o	or TIFF formats only)			

Find Saved Proof of Purchase Document by Customer Name



Select "Open" After Document Selected



Enter Customer Information and Select "Continue"

Model Number	0070100
MFG Code or Serial Num *	A17A
Date Purchased *	05 / 15 / 2017
Receipt Upload *	C:\Users\kmiddleb\Desktop\KENISHAT Browse
	Upload an image of your receipt (JPEG, GIF, PNG, or TIFF formats only)

The warranty claim process requires customer information to be provided including first and last name, phone number, and customer's current address.

First Name *	KENISHA	
Last Name *	MIDDLEBROOKS	
Phone Number *	440 - 996 - 2000	
Email Address		
Address *	Select an Address	
CONTINUE		

Possible Error Messages

No Proof of Purchase was Added



1	2 3 4 5				
General Info	Quality Select Parts Review Confirmation				
ITEM INFORMATION					
The warranty claim process requires a valid Hoover, Royal, Dirt Devil, or Oreck model to be entered along with a serial number, manufacturing code, or the date of purchase (within 15 months of warranty period) verified by the customer's purchase receipt. (A copy of the receipt should be retained and provided upon request. If possible, a copy of the customer's receipt can be attached to the claim for faster processing.)					
	Please upload a receipt.				
Model Number *	UD70100				
MFG Code or Serial Num *	A17A				
Date Purchased *	05 / 15 / 2017				
Receipt Upload *	Browse				
	Upload an image of your receipt (JPEG, GIF, PNG, or TIFF formats only)				
CUSTOMER INFORMATION					
The warranty claim process requires customer information to be provided including first and last name, phone number, and customer's current address.					
First Name *	KENISHA				

The Date of Purchase was not Added, nor Proof of Purchase



1		3	4	5
General Info	Quality	Select Parts	Review	Confirmation
ITEM INFORMATION				
The warranty claim proces along with a serial numbe period) verified by the cus provided upon request. If faster processing.)	ss requires a valid r, manufacturing c tomer's purchase possible, a copy o	Hoover, Royal, Dirt Do ode, or the date of pur receipt. (A copy of the of the customer's receipt	evil, or Oreck mod chase (within 15 r receipt should be ot can be attached	lel to be entered nonths of warranty retained and to the claim for
	Ple	ase upload a receipt.		
Model Number *	UD70100			
MFG Code or Serial Num *	A17A			
Date Purchased *	/ Please enter a valid d	/ late.		
Receipt Upload *			Browse	
	Upload an image of y	our receipt (JPEG, GIF, PN	G, or TIFF formats only	0
CUSTOMER INFORMAT	ION			
The warranty claim process requires customer information to be provided including first and last name, phone number, and customer's current address.				
First Name *	KENISHA			

The Date of Purchase was not Added



1	2	3	4	5
General Info	Quality	Select Parts	Review	Confirmation
ITEM INFORMATION				
The warranty claim process requires a valid Hoover, Royal, Dirt Devil, or Oreck model to be entered along with a serial number, manufacturing code, or the date of purchase (within 15 months of warranty period) verified by the customer's purchase receipt. (A copy of the receipt should be retained and provided upon request. If possible, a copy of the customer's receipt can be attached to the claim for faster processing.)				
Model Number *	UD70100			
MFG Code or Serial Num *	A17A			
Date Purchased *	/ Please enter a val	/id date.		
Receipt Upload *	C:\Users\kmi	ddleb\Pictures\3876600	08.j Browse	

CUSTOMER INFORMATION

The warranty claim process requires customer information to be provided including first and last name, phone number, and customer's current address.

Dealer Portal Improvements

Overview of Improvements

Effective: October 1,2020

Improvements

- Ability to upload claim images in multiple formats We now accept PDF, JPG, JPEG, PNG, GIF, and TIFF formats
 - More flexible, and less time consuming due to smaller file size
- Ability to view Claim Reviewer Notes on Claim Summary
 - This creates the ability to review the notes added under "Report Issue" instead of a blank page
- Performance improvement to enhance speed
 - Experience less lag, and more responsiveness

Action Required

- Ability to edit claims that are returned from the Technical Services Team
 - Saves time in resubmitting the information on a new claim

Dealer Portal Improvement Instructions can be viewed at dealers.ttifloorcare.com under the Homepage

Improvement Instructions

Click "Returned Claim"



mportant Notice!

lotice: All Oreck Authorized Warranty Dealers will be required to accept mail-in repairs, effective Friday, November 15, 2019. For specifications, please see the files below that an also be found on the communications tab under "Warranty Claim Submissions."

Iail-In Service Communication Mail-In Service Manual



Click "Edit Claim"



Customer Editable Fields

Model Number *	XL21-600ECB	
MFG Code or Serial Num *	S0938936-1	Mfg Code or Serial # can be
Date Purchased *	02 / 02 / 2003	
Receipt Upload *	<u>View Current Receipt</u> Choose File No file chosen	Proof of Purchase can be reviewed and a new file can be added.
L	Upload an image of your receipt	



Parts Lists Fields

You can edit parts ordered or add new parts.

/1	Iodify Previously Ordered Parts					
	-	-				
	Model #	Description	Qty			
	03-00479-	Washer Thrust (Fan) Master Pac	1			
	01M					
	03-00480-	Washer, Lock Ext Tooth Master	1			
	01M					
	09-77038-02	Kit, Motor 120V XI21	1			
	09-77230-51	Service Assy XI21 Fan Kit	1			
	75117-01M	Seal, Motor Felt, Master Pack	1			

Add Parts To Order

Model #	Description	Qty
03-00402-	Wbd #8 X 1 1/2 Master Pack	
UTIVI		
03-00448-	1/4 X 32 Yellow Chrome Mc	
01M		
03-00456-	Nla #8 X .75 Phillips W/Sm Hd Mc	

If you have multiple addresses, you can also change the shipping address.

You can also edit or

add a new report

issue option

Claim Review

Item InformationCustomer InformationBilling AddressShipping AddressModel No: #XL21-600ECB
MFG Code/Serial No:
S0938936-1Customer
InformationBilling
AddressShipping AddressInformationAddressAddressAddress

If the shipping address was updated, the new address will show here.

You can verify all parts and notes on this screen.

Items to be Ordered / Replaced

tem Description	Quantity
Nasher Thrust (Fan) Master Pac (#03-00479-01M)	1
Nasher, Lock Ext Tooth Master (#03-00480-01M)	1
Kit, Motor 120∨ XI21 (#09-77038-02)	1
Service Assy XI21 Fan Kit (#09-77230-51)	1
Seal, Motor Felt, Master Pack (#75117-01M)	1

*Items to be Credited

tem Description	Quantity
Narranty Labor (#1A)	1
Administration Credit-Royal (#ADMINCR)	1

Issue Notes

430000890

Homepage After Claim is Submitted



Claim Review - Resubmitted

CLAIM FILED UNIT CLAIM NUMBER WARRANTY CUSTOMER September 17, 2020 XL21-600ECB 871149 **CLAIM STATUS** RESUBMITTED Claim Status will show Resubmitted after the REPLACEMENT ORDER claim edits have been DPD1T105853460 (NOT SUBMITTED) returned to the VIEW DETAILS Technical Service team. CREDIT ORDER DPD1T105853459 (NOT SUBMITTED) VIEW DETAILS

Claim Review – Complete

Claim Status will show Complete after the claim edits have been approved & submitted by the Technical Service team.

	CLAIM FILED September 17, 2020	UNIT XL21-600ECB	WARRANTY	CUSTOMER	CLAIM NUMBER 871149
ow laim ted	REPLACEMENT ORDER	CI	LAIM STATUS COMPLETE		
vice	DPD1T105853460 (BOOP	(ED)			
	CREDIT ORDER DPD1T105853459 (NOT S VIEW DETAILS	SUBMITTED)			

Parts Catalog Instructions

USING PARTS CATALOG



It should either pull up just the model you entered or a few different models. If there is more than one, then click on the model you want to look at. If nothing comes up, check to make sure that you did not include an "M" on the front of the model number. If it still does not come up it is probably an older model, check in PIM to see if there are any parts listed there. If there is still no info then the vacuum might be in the paper binders of old Royal and Dirt Devil vacuums or you can look in Find Articles.

/

Model Parts Product Line Literature	Pick List
Select OEM: TTI -	Bookmarks Help About
Model Search Criteria	
Begins with Model Name/Number: O Contains UD701	
Search Results:	
Criteria: Model Contains 'UD701';	Help
3 results found	
Model UD70100 FeatherLite UD70110 Vigor Turbo UD70115 Quick Power Cyclonic	
World Class Brands Under One Roof Model Parts Product Line Literature	Pick List
Select OEM: TTI	Bookmarks Help About
Model Search Criteria	
 Begins with Model Name/Number: Contains UD701 Search 	You can then select the schematic from the list that comes up on the right side of the screen.
Search Results:	
Criteria: Model Contains 'UD701';	Help UD70100 FeatherLite
3 results found	Details Literature Notes
Model UD70100 FeatherLite UD70110 Vigor Turbo	Assembly Schematic
UD70115 Quick Power Cyclonic	Compare model







			1
If you cannot find the part you need in t	he breakdown, you can close that windo the "Search for Parts" link	w to go back to the screen that you	
searched for the model on and click on			
	\backslash		
World Class Brands Under One Roof	\backslash		
Model Parts Product Lir	ne Literature		Pick List
Select OEM: TTI		Bookmarks Help	About
Model Search Criteria			
Begins with Model Name/Number:			
Contains JUD701	tearch		
Search Results:			
Criteria: Model Contains 'UD701';	Help	UD70100 FeatherLite	
3 results found		Details Literature Note	s
Model			
UD70100 FeatherLite		Assembly Schematic	
UD70115 Quick Power Cyclonic		Search For Parts Compare model	
This will switch yo	ou to the "Parts" tab and you can enter th	he name of the part in the	
"Description" boy	and press the "Search" button.		
		\backslash	
Model Parts Product Li	ne Literature		Pick List
Select OEM: TTI 👻		Bookmarks Help	About
Part Search Criteria			
© Begins with Part Number	Description Model Na	ame (optional)	
Contains and	or filter within UD70100	FeatherLite Search	

A list of all the parts in the vacuum with that word in their description should come up. Select the part you're looking for from that list or try using a different word in the "Description" box, if the right part does not appear to have come up. Once you have what you believe is the right part, click on it.

Model	Parts Produc	t Line Literature			Pick List	
Select OEM: TTI	•			Bookmarks	Help About	
Part Search Criteria						
Begins withContains	Part Number	Description and/or filter	Model Name (optional) within UD70100 FeatherLite) Search		
Search Results:						
Criteria: Description Contains 'filter'; Model Contains 'UD70100 FeatherLite'; Help						
2 res	sults found					
Part Number *		Description	Options			
304708001	F-59 / F-66 FILTER ASSE	MBLY WITH FOAM	*			
522843001	FILTER COVER					

Part Search Criteria				
Begins with Contains	Part Number	Description and/or filter w	Model Name	e (optional) eatherLite Search
Contains				
Search Results:				
Criteria: Description	n Contains 'filter'; Model C	Contains 'UD70100 FeatherLite';	Help	Part 304708001 (F-59 / F-66 FILTER ASSEMBLY WITH FOAM)
2 res	sults found			Where Used:
Part Number *		Description	Options	 UD70100 FeatherLite>Assembly Schematic
304708001	F-59 / F-66 FILTER ASSE	MBLY WITH FOAM	<u>)</u>	UD70110 Vigor Turbo>Assembly Schematic
522843001	FILTER COVER		*	UD70220 Total Vision>Assembly Schematic
	•			UD70230 Jaguar Pet>Assembly Schematic
L				1

Clicking on the part will bring up a list of all the models that part is used in. Click on the model number that you're working with in the list. (This particular part is used in four different vacuums)

